

Week Commencing Monday 17 August 2020

All pupils in all Year Groups will attend full time.

Please note the following important arrangements (which will be reviewed regularly):

Pupils should not arrive to the building before 8.40am. Pupils will go directly to period 1 when the bell rings at 8.50am.

Find new times for BGE and Senior phase below;

S4 - 6	
MONDAY & WEDNESDAY	
08:50 – 09:50	Period 1
09:50 – 10:40	Period 2
10:40 – 11:30	Period 3
11:30 – 11:45	Interval
11:45 – 12:35	Period 4
12:35 – 13:25	Period 5
13:25 – 14:15	Lunch
14:15 – 15:05	Period 6
15:05 – 15:55	Period 7
TUESDAY, THURSDAY, FRIDAY	
08:50 – 09:50	Period 1
09:50 – 10:40	Period 2
10:40 – 11:30	Period 3
11:30 – 11:45	Interval
11:45 – 12:35	Period 4
12:35 – 13:25	Lunch
13:25 – 14:15	Period 5
14:15 – 15:05	Period 6

S1-3	
MONDAY & WEDNESDAY	
08:50 – 09:50	Period 1
09:50 – 10:40	Period 2
10:40 – 10:55	Interval
10:55 – 11:45	Period 3
11:45 – 12:35	Period 4
12:35 – 13:25	Lunch
13:25 – 14:15	Period 5
14:15 – 15:05	Period 6
15:05 – 15:55	Period 7
TUESDAY, THURSDAY, FRIDAY	
08:50 – 09:50	Period 1
09:50 – 10:40	Period 2
10:40 – 10:55	Interval
10:55 – 11:45	Period 3
11:45 – 12:35	Lunch
12:35 – 13:25	Period 4
13:25 – 14:15	Period 5
14:15 – 15:05	Period 6

FAQ For Parent

Will I be able to attend the school for a meeting or drop something off for my child?

Current guidance states that the school should strictly limit the number of people coming into the building through the school day. Therefore, parents/visitors can only come into the school building by prior appointment.

If you have any queries or concerns then we will address these on the phone in the first instance and, if a meeting is required, then we will aim for this to take place remotely. If it is deemed absolutely necessary for a meeting to take place in school, this will be by appointment only and recorded to aid any future contact tracing to be taken forward.

What should I do if my child has recently returned from abroad and the country is not covered by the 'travel corridor' exemption?

It is essential that everyone follows the Scottish Government's quarantine rules when returning from any of the countries which are not on the list of exempt countries and that they self-isolate for the agreed period of time. If we are aware that any pupil has been in one of these countries then we will contact home to ensure the pupil stays at home and if we are aware that any pupil is not adhering to these rules then we will be obliged to refer this to the appropriate Public Health Team.

What will happen if a child in the school displays symptoms of COVID?

Should any pupil begin to show COVID symptoms during the school day, they should alert a member of staff who will ensure they are taken to our medical isolation room. The pupil will remain in the isolated room until they can be collected or safely get home. The latest guidance regarding Test and Protect will be followed.

In line with Scottish Government guidance, any young person who has symptoms consistent with coronavirus should not attend school, and neither should anyone from their household.

What should I do if my child is not able to attend school (COVID or non-COVID related)?

Parents should follow the usual Absence Procedure.

Will pupils be required to physically distance in learning spaces?

Whilst the Scottish Government guidelines do not require pupils to physically distance, we will encourage pupils to physically distance where possible and have made amendments to our timetable and curriculum structure to allow for this to happen. However, all adults must maintain the 2 metres guidelines. This means that in pupils will be required to maintain a safe distance from any adults in the room.

My child receives additional support from a Support for Learning Assistant. Will they still receive this?

We will continue to provide the required support for all learners, although this may take different forms during the return to school. If you wish to discuss support further, please contact your child's Pupil Support teacher.

Will my child's subject choices change?

No, pupils will follow their usual timetable when they are in school. There may be some instances where adaptations are required, e.g. college, consortia and work experience, but these will be discussed with pupils when they return to school.

Pupil Instructions

Health & Safety

We welcome all pupils and staff back to Bearsden Academy and a particular welcome goes to our new S1 Pupils. In order to facilitate our safe return to school it is essential that everyone follows the following procedures. The Health & Safety procedures must be adhered to at all times to ensure the Safety of all Staff and Pupils working in the school buildings. Signage and Posters are displayed around the school to remind us about Social Distancing and Hand Hygiene

School Entrances

To minimise large numbers around the entrances separate entrance/exit points have been allocated to S1-2 and S3-6.

Hand Hygiene

All pupils must wash their hands for a minimum of 20 seconds with soap and warm water before you leave your home in the morning . You must wash your hands as soon as you return home. This should be the last activity you do before you leave your home in the morning and the first thing you do when you return home. As you enter and leave the school building use the hand sanitiser available around the building. Each classroom will have access to hand sanitiser and should be used as you enter your classroom. The teacher will supervise and facilitate the distribution of hand sanitiser . Ensure the sanitiser is fully absorbed and dry on your hands. If classrooms/labs have sinks wash your hands instead of using sanitiser.

We are reminded to catch coughs/sneezes with tissues or elbow. Tissues should be disposed of immediately in a bin. We should avoid touching our faces including mouth, eyes and nose . Carry tissues with you to catch any sneezes or coughs or runny nose. You must dispose of your tissue immediately in the bin and wash your hands/ use hand sanitiser

Social Distancing

While it will not be required to have 2 metre social distancing between pupils you must maintain a 2 metre distance from all staff. Pupils should maintain a distance from each other where possible. Do not crowd together in groups. Social /Physical contact must be avoided e.g. hugs/hand to hand greetings. Try to keep to the same group of friends at interval and lunchtime. Maintaining social distance in your classroom and when approaching staff out with your classroom is highly important . If weather permits go outside during interval and lunchtime and remain in the school grounds. Where possible walk to school. This is a healthy daily exercise. Out with class time pupils should not gather in large numbers and must adhere to social distancing. Year group zones should be adhered too.

Classroom

Your teacher will arrange a seating plan and you must follow their instructions and remain seated for the duration of your class. Do not share resources. Place your bag on the floor not on your desk. You will be asked to wipe your desk/ work station at the start and end of your class. Sanitising materials will be provided in class. Maintain a 2m social distance from your teacher / staff

Lockers

Lockers will not be available for use from Tuesday 18th August. Please remove any items needed on the 17th of August.

Canteen

No food will be available in the canteen at interval. Weather permitting have your lunch outside and remain in the school grounds The school cafeteria will be open but will offer a grab bag option ONLY and social distancing measures will be in place.

Corridors and Movement around the school

Please follow specific instructions from staff for movement around the school when you are making your way to and from your classrooms. Staff will continue to supervise movement in the corridors but it is everyone's responsibility to move safely and in an organised and ordered way. We will avoid bottle necks of large numbers in corridors and you may be instructed to follow a different route to a department. Pupils should keep moving through corridors, keeping to the left in single file and avoid grouping together

Cleaning

The Cleaning staff have an enhanced programme in place for thorough cleaning including regular wiping of door handles and the teaching areas we are using on a daily basis. Some internal doors will be permanently open to minimise the need to touch doors and handles. We should support the high standard of hygiene by avoiding touching stair banisters/ walls. Pupils should continue to ensure they use the bins for litter to allow cleaning staff to prioritise their cleaning tasks.